Approved For Release 1999/09/02: CIA-RDP79B00970A000100050019-8 SECURITY INFORMATION

75713, Cy. No. 4

17 Uctober 1952

MEMORANDUM FUR COLONEL KOCH

SUBJECT: Progress Report for MSC on Status of Programs under MSC 36/1

- 1. In accordance with our conversation of today, I am writing this memorandum to give you the specifications for the progress reports requested by the NSC for submission to the President-elect shortly after the election.
 - 2. These specifications are as follows:
 - (a) Scope: Progress reports should cover what has been done under the policy (or what was directed to be done but has been overtaken by events), outstanding developments related to the policy and necessary to an understanding of it, and whether the policy is current or in need of revision. For your convenience, I attach a somewhat more detailed checklist being employed by the Department of State for the reports for which it is responsible.
 - (b) Length: Approximately two single-spaced typewritten pages.
 - (c) Due Date: The reports should reach the MSC approximately by Wednesday, 29 October, and should therefore be in the Director's hands by Monday, 27 October. Reports should be addressed to DD/I, for my attention.
- 3. I shall be available any time if I can be of assistance on this.

25X1A9a
NSC Staff Assistant

cc: Ar. Becker

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CONTRACTOR SEARTMENT INSTRUCTIONS

- 1. Factual comments on policy statement
 - a. Auraes of action fully implemented
 - o. curses of action evertaken by events
 - c. warson of action currently serged please ted
- d. rolicy background newspary to understanding of present status of policy.
 - e. pevelopments in the area favorable to or hostile to implementation of policy
- 3. Statement as to whether policy statement is current or needs revision. If folicy needs revision, statement that it is currently being revised should be included.